
Professional Experience

Hess Corporation

Manager, Government Affairs & HessPAC

**Washington, D.C.
June 2015-Present**

- Serve as Hess' sole point of contact with the United States Congress in order to advocate on behalf of the company's legislative and regulatory priorities.
- Coordinate with senior executives to identify corporate priorities to effectively mitigate against legislative and regulatory risks to the company's license to operate.
- Represent Hess at relevant trade associations to initiate coalition building with like-minded companies to advance key industry initiatives.
- Launched Hess Corporation's political action committee, HessPAC, to enhance the political awareness of the company's employees.
- Develop and execute a strategic outreach and communications plan to recruit new HessPAC members.

BP America

Director, Communications & External Affairs

**Washington, D.C.
March 2015 – June 2015**

- Maintained responsibility for all initiatives created while serving as Associate Director of US Federal Government Affairs, while continuing to execute the responsibilities as outlined below.
- Managed BP's relationships with Members of the U.S. House of Representatives and advocated Congress on the company's legislative and regulatory priorities for all business units.

Associate Director, Communications & External Affairs

November 2011-March 2015

- Engaged on a day-to-day basis with key Congressional stakeholders to create opportunities and mitigate risks for BP's downstream business unit.
- Coordinated with Regulatory Affairs team to engage relevant regulatory agencies.
- Utilized sponsorships, trade associations, PAC contributions and community engagements in a strategic way to maximize value for the company.

United States Senator Kay Bailey Hutchison (R-TX)

Legislative Assistant

**Washington, D.C.
January 2009-November 2011**

- Served as senior staff and advised the Senator on a legislative portfolio consisting of energy, environment, agriculture, natural resources, and made policy recommendations to the Senator.
- Collaborated with Senate Leadership and the pertinent committees.
- Prepared talking points for Senator Hutchison's floor speeches, press interviews and speaking engagements, based on thorough research and firsthand knowledge of policy issues.
- Prepared Senator Hutchison for meetings by writing event briefs for the Senator's reference.
- Met with Mayors, City Managers and local officials on behalf Senator Hutchison to discuss local appropriation and grant requests as well as the legislative agenda of Texas localities.

United States Small Business Administration (Presidential Appointee)

Washington, D.C.

- Appointed by President George W. Bush to serve at the U.S. Small Business Administration (SBA).

Policy Analyst

January 2008-January 2009

Office of Policy and Strategic Planning

- Advised the Administrator on the development of SBA's policies in the areas of energy, internal trade, health care and economic development.
- Attended weekly briefings with the National Economic Council to provide updates and offer input on Administration policies.
- Provide briefing material to White House staff; this information was used in press releases, website content and speeches by President Bush.
- Reviewed, commented and approved all SBA documents to ensure compliance with the administration's priorities.

Congressional Liaison
Office of Congressional and Legislative Affairs

March 2007-January 2008

- Prepared the Administrator and other SBA officials to testify before Congressional committees on SBA's program offices and initiatives.
- Analyzed and monitored legislation pertinent to small business concerns and wrote memos to the Administrator describing the scope of pending legislation.
- Approved documents from program offices and worked with the White House to have documents cleared and approved before leaving the Agency.

United States Senator George Allen (R-VA)
Legislative Correspondent

Washington, D.C.
July 2005-March 2007

- Assisted Senator Allen's Legislative Assistants in the areas of: energy, environment, agriculture, national defense, homeland security and veterans' affairs.
- Provided official responses to constituents, by letter, fax, email, phone call or in person meeting.
- Met with lobbyists, business organizations and constituent groups to discuss Senator Allen's legislative agenda.

Education

Randolph-Macon College, Ashland, Virginia
B.A. Political Science, Minor in Speech Communication
Student Body President

May 2005
2004-2005

Leadership Positions

- Board Member, National Energy Resources Organization
- Member, Randolph-Macon College Alumni Board of Directors

2016-Present
2014- Present

Professional Volunteer Experience

2016 Republican National Convention, Cleveland, Ohio
Professional Volunteer
Committee on Arrangements, Operations

July 2016